



Charlton Kings Infants' School

Lyefield Road East, Charlton Kings, Cheltenham, GL53 8AY

Telephone: (01242) 514483



Head teacher: Katie James BA (Hons) QTS

Email: Head teacher: head@ckis.org.uk
School Business Manager: sbm@ckis.org.uk
Secretary: secretary@ckis.org.uk

28 February 2018

Dear Parents/Carers

During this spell of extremely cold weather we would like to remind you of our emergency procedures for closing the school.

In the event that we have to close the school we will text and email all parents and carers giving you as much notice as possible. Further information would be available on our school website www.ckis.org.uk, the local radio stations and the county council website www.glosclosedschools.com.

At the time of writing, this is the current warning from the Met Office for Thursday 1 March:

There is potential for a spell of heavy snow, accompanied by strong winds, to move slowly north through Thursday afternoon and night. There is a small chance that long delays and cancellations on bus, rail and air travel could occur. There is a slight chance that roads may become blocked by deep snow, with stranded vehicles and passengers. There is a small chance that long interruptions to power supplies and other services such as telephones, may occur.

Due to this current information we thought it appropriate to inform you of our procedures should we find it necessary **to close early** on Thursday.

1. All parents/carers will be alerted by text and email that we are closing giving you as much notice as possible.
2. To ensure that children get home safely we will ask that each child is collected from Reception.
3. Finally, we would request that if you have difficulty collecting your child that you inform Reception, preferably by email, as soon as possible.

We would encourage you to avoid driving to school if at all possible as the roads around the site are often particularly congested and hazardous at these periods.

Please ensure that if your child is dressing up or coming in non-uniform for World Book Day tomorrow that they are suitably attired in warm clothes and footwear for this cold weather

Yours sincerely

Katie James
Headteacher

