



Charlton Kings Infants' School

'The wings to fly, the confidence to try'



Lyefield Road East, Charlton Kings, Cheltenham, GL53 8AY

Telephone: (01242) 514483
Email: secretary@ckis.org.uk

Head teacher: Katie James BA (Hons) QTS

8th September 2025

Dear Families,

We would like to take this opportunity to welcome you and your child to Reception. We look forward to getting to know you and working with you over the coming year. The class teachers and teaching partners in Reception are as follows:

Class	Teachers	Teaching Partners
Blue	Mrs Laura Parsons (Monday, Tuesday and Wednesday) Mrs Elaine Neate (Thursday and Friday)	Mr Tom Mason Mr Ben Levy
Yellow	Mrs Elyn Wynn (Monday, Tuesday and Wednesday) Mrs Anna Price (Thursday and Friday)	Miss Jade Gallego
Red	Mrs Nicky Jones (Year group lead) Mrs Sarah Parfitt (PPA cover on Tuesday pm)	Mrs Aless Matthews

Please see below for an opportunity for you to attend a maths and English workshop. During these workshops, you will have the opportunity to hear about how your child will learn Maths and English at CKIS.

English Workshop	Wednesday 17 th September, 12.20pm – 12.40pm
Maths Workshop	Thursday 18 th September, 12.20pm – 12.40pm

Each week your child will be learning a new action rhyme. Your child will bring their 'Rhyme of the Week' book home in their book bag in order to teach you the rhyme! We will collect the rhyme books in each Wednesday in preparation for the new rhyme. Fostering a love of reading is very important, we would encourage you to read stories and non-fiction texts at home, sing nursery rhymes and songs as much as possible. Bedtime stories are a wonderful way to develop your child's love of reading and also an important part of learning to read.

Please ensure that your child brings in a fresh piece of fruit/vegetable for a morning snack e.g. a small apple or carrot sticks in a re-usable container (please avoid using plastic bags/cling film etc). It is essential that the snack is labelled with your child's name. If you have signed up for the free milk scheme, your child will be given this milk during the school day. We are also part of the government's 'School Fruit and Vegetable Scheme', whereby your child will receive a free piece of fruit/vegetable. This is usually enjoyed at the end of the day during story time. Your child also needs to bring a named full water bottle to school every Monday; they will have free access to their bottle of drinking water during the school day. This will be refilled and cleaned regularly throughout the week and your child will bring





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home their bottle on Friday. Every child is entitled to a free school lunch and those who wish to have a school lunch can choose from a selection of hot meals (meat/vegetarian options available) each day. If your child has any allergies, please ensure the school are aware of this. If your child will be bringing a packed lunch, please ensure that this does not include sweets or chocolate. We are also a NUT FREE school and therefore ask that packed lunches do not contain any nut products. All children will have access to fresh drinking water and milk at lunchtimes.

Please make sure all uniform, including shoes, are clearly named and coats have a hook with which to hang them up. PE kits (a yellow t-shirt, grey school jumper, black shorts/skort/tracksuit bottoms and black or white pumps/trainers.) will be worn to school on the day that your child has their main PE session. Please note the change in the PE timetable and all classes now have their main PE session on a Thursday. This will commence from the week beginning 15th of September. Children should also bring in a pair of named wellington boots that can be left in school during the term by Friday 12th of September. Please also be aware that children are not to put any key rings on their book bags as the bags then don't fit in their drawers.

Please inform us if your child is going home with a different adult at the end of the day. This information should be provided to the class teacher during morning drop off or via the school office by email or by phone. It is vital that you inform us of the arrangements, rather than relying on the person picking your child up to relay the message. We will not let children go with other adult/s at the end of the day if we have not been informed of this by you.

We are excited to welcome you and your child/ren to our wonderful school. We aim to make your child's transition to school as smooth and as happy as possible and look forward to getting to know you over the coming year.

Yours sincerely,

The Reception Team

