



Charlton Kings Kids Club
 Charlton Kings Infant School
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Dear Parents,

We hope you have a safe and enjoyable summer. We are excited about welcoming our new parents to Kid's Club as well as those of you returning to us after what has been unprecedented times.

Following Government guidelines relating to COVID-19, we have reviewed our practices to ensure that we are following the essential measures highlighted in our school road map which are to:

- 1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend kindergarten/school/Kid's Club**
- 2. Ensure children and adults wash their hands thoroughly and more often than usual.**
- 3. Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach.**
- 4. Maintain enhanced cleaning programmes, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach.**
- 5. Minimise contact between individuals and maintain social distancing wherever possible (NB: the first four measures must happen at all times, with the fifth measure only where possible)**

So that we are able to keep our Kid's Club provision as safe and secure as possible we have made some necessary changes to our practice.

From September all children attending breakfast club and/or after school club will be kept within their respective year groups in order to minimise the risk of transmission.

With this in mind our provision settings will now be as follows:

Breakfast club

Time	Setting	Year group
7.45-8.30	Hall	Kindergarten & Reception
7.45-8.30	Rainbow Room	Year 1 & Year 2

After School club

Time	Setting	Kindergarten
3.00-5.30	Kindergarten	Kindergarten & Reception
3.00-5.30	Rainbow Room	Year 1 & Year 2

Where different year groups share a space, provision will be divided.

When good weather allows we will take full opportunity of using our outside space, still adhering to Government guidelines and our school essential measures.

Our operating times are not changing, we will open for breakfast at 7.45am and our afterschool club will run from 3.00pm-5.30pm. Breakfast will be served in both settings from 7.45-8.20, please ensure you drop your children off between these times if you want them to have breakfast.

When you drop your child off for breakfast club or collect them from after school club you will not be able to enter the building. Please ring the bell and we will bring your child and their belongings to you and sign them out once they are in your care. Please be mindful of social distancing during this time and ensure you leave the school premises promptly.

For reception children that will initially be on a part time basis (only attending school during the morning and over lunch), we will be offering a wraparound care option. This will allow your child could to stay for the afternoon and into the after school provision if required. If this is something you would like to take up please email the school.

Breakfast club drop off

Kindergarten and Reception children (Hall)

To be dropped off at the rear entrance of the school office. You will be able to park on the playground and follow the path around the outside of the school buildings to the yellow double doors where a member of staff will be there to greet you and your child.

Year 1&2 children

To be dropped off at the year 2 building. You will be able to park on the playground and follow the path around the outside of the school buildings to the undercover walkway where you can ring the bell by the brown glass door.

Please do not leave your child unattended until they have been signed in by a member of staff.

After school club collection

Kindergarten children

To be collected from their yellow back door which is next to the sandpit. You will be able to park on the playground and access the school through the double gate.

Reception children

To be collected from Kindergarten's main entrance which is accessible from the front of the school. You will be able to access the school via the driveway on Lyefield road East from 3.30. There will be limited parking available please bear this in mind so where possible we would encourage you to walk.

Year 1&2 children

To be collected from the year 2 building. You will be able to park on the playground and follow the path around the outside of the school buildings to the undercover walkway where you can ring the bell by the brown glass door.

More than 1 child from different Year Groups/provision settings

Please arrive at the Kindergarten setting **first** via the yellow back door next to the sandpit to collect your Kindergarten or Reception child. You will be able to park on the playground and access the school through the double gate. Once the child has been picked up, you may then follow the path to the Year 2 building where you can ring the bell by the brown glass door to collect your Year 1 or Year 2 child.

If you are going to be late either for breakfast or after school club please contact us on **07717357406** as soon as possible.

We are very much looking forward to September and welcoming you all to Kid's Club.

Many Thanks

Tom Mason and Gemma Ralph

Play Leaders