



Charlton Kings Infants' School and Kindergarten 'Road-Map' for wider re-opening from 1st June 2020

Principles underpinning a phased return to school:

The Prime Minister's message on Sunday 10th May indicated that schools should plan to provide a phased return to school and early years settings **from 1st June at the earliest** and should prioritise the following year groups; YR, Y1 and Y6 in addition to the provision for vulnerable children and the children of critical workers. Guidance produced by the Government on 12th May 'Actions for educational and childcare settings to prepare for wider opening from 1 June 2020' asked that primary schools should also welcome back children in nursery (if they have this provision) in addition to the priority groups mentioned above. As an infant school, this would result in us welcoming back most of our children from 1st June, (237+ children to be precise!) Infant schools have therefore been directed to prioritise their youngest children first, for us this is kindergarten and YR. As a school we are keen that 'every child matters' and therefore hope to invite all children back to school as soon as possible, as long as the safety measures outlined by the Government's additional guidance released on 12th May; 'COVID-19: implementing protective measures in education and childcare settings' can be adhered to.

It remains parental choice regarding whether you wish your child to attend school/kindergarten. You will see from the length of this communication with you, the organisation and time needed to ensure the protective measures outlined by the Government can be put into place in a measured and manageable way has and continues to be considerable. Having completed a detailed risk assessment, it is clear that as a school we can take actions to minimise, but not fully eradicate potential risk from COVID 19. The safety of our children and staff alongside the aim to ensure that school/kindergarten remains an enjoyable and meaningful experience for all has been our primary principle in planning a phased return. Whilst we appreciate these plans might not meet everyone's personal needs and expectations, we are sure you will recognise the need for us to take the steps outlined in order to work towards a phased return to CKIS for as many children as possible during this final term of the academic year. I would like to personally thank all staff, governors and parents for their continued support and hard work during these difficult times.

CKIS plan for a phased part time return for pupils:

Having completed our risk assessment we are proposing the following dates for the return of identified year groups in addition to the ongoing provision for our critical worker and vulnerable children. **This continues to be subject to both the Government monitoring of the infection rate and the numbers of children of critical workers needing to attend (i.e. we may need to review the plan and make changes in response to additional government guidelines or school need):**

- w/c Monday 1st June: Critical worker and vulnerable pupils
- w/c Monday 8th June: Kindergarten and YR pupils in addition to pupils above
- w/c Monday 15th June: Y1 pupils in addition to pupils above (to be confirmed)
- w/c Monday 22nd June: Y2 pupils in addition to pupils above (to be confirmed)

Protective measures:

In our parent survey, you clearly said that your children are most looking forward to seeing their friends and the key staff who usually work with them. The protective measures outlined by the Government for schools to adhere to are based upon the following:

- Implementing smaller group and class sizes (maximum of 15 pupils in a group)

- avoiding contact with anyone with symptoms
- frequent hand cleaning and good hygiene practices
- regular cleaning of resources and the environment
- minimising contact and mixing

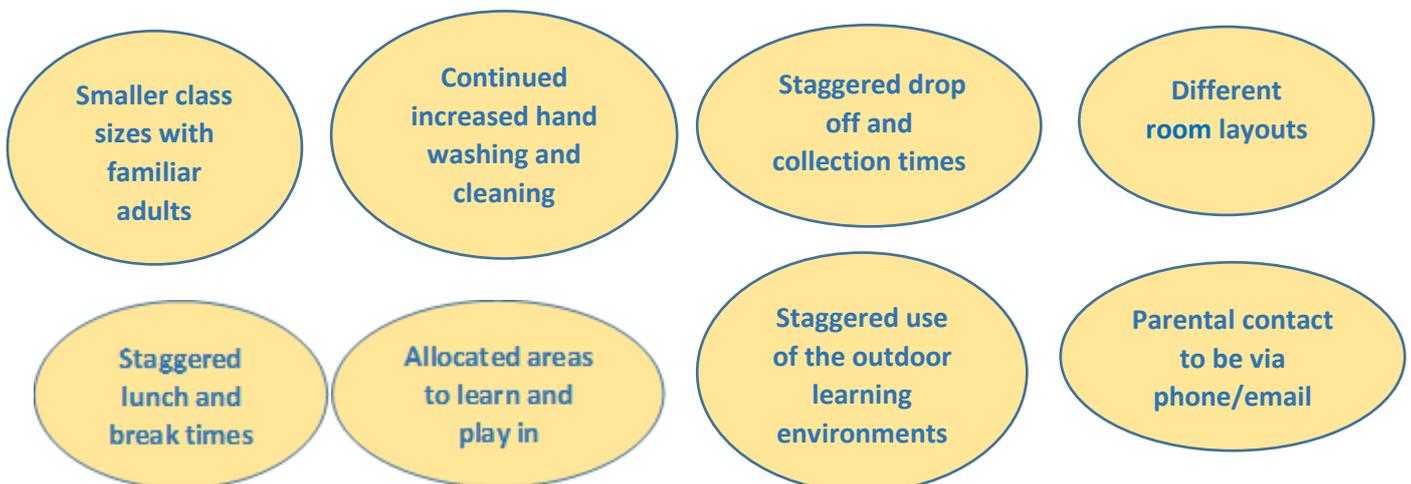
School Children:

In order to ensure that we can meet these key protective measures, we will need to provide part time school for all children to ensure that we can adhere to the Government guidance and do our best to restrict the possible spread of the virus. We will therefore need to allocate days for each maximum group of 15 children to attend in order to ensure (wherever possible) that they attend with their known key staff members. To help us to do this, from the week when your child's year group is invited to return, you will be allocated a 'class group' either at the start of the week (Monday & Tuesday) or the end of the week (Thursday & Friday). We have asked you to complete the online parental request form to identify individual needs. We will ensure that siblings have the same end of the week allocated to help with family life, if this is something that families would prefer. We regret that once groups are allocated, it will not be possible to change between them because of the risk of cross-contamination between groups of children. On a Wednesday, the staff will be deep cleaning the classrooms and working spaces ready for the group swap-over, maintaining provision for children of critical workers and vulnerable pupils, maintaining home learning resources, communicating with pupils through 'Padlet' and continuing to make contact with families as appropriate. I am afraid that siblings of children who have already started back to school (eg: a Y2 sibling of a kindergarten child) will need to remain at home until it is their turn to return to school. However, you may decide to keep all children in the family home in anticipation that older siblings will return during the term, sending all children back to school at the same time.

Kindergarten Children:

In kindergarten we will need to allocate sessions for each group of 15 children closely matched, where possible, with the days your child previously attended. You will be offered either one day, if your child usually attends kindergarten for two days or less, or two days if your child usually attends kindergarten for three or more days. We have asked you to complete the online parental request form to inform us of your intention to return to kindergarten. We will ensure that siblings have the same end of the week allocated to help with family life, if this is something that families would prefer. We regret that once groups are allocated, it will not be possible to change between them because of the risk of cross-contamination between groups of children. I am afraid that siblings of children who have already started back to school (eg: a Y2 sibling of a kindergarten child) will need to remain at home until it is their turn to return to school.

Example of some of the additional protective measures to be implemented at CKIS:



Staggered drop off and collection times/points:

Please bring as few people as possible on the school run– consider leaving other children at home with another adult supervising them and just one adult doing the school run if this is possible – this is to limit the number of people around our school. We would not however, advise you to offer to bring or pick up children of friends (those who do not live in the family home). Please can we request that you use other ways of communicating with school staff rather than face to face communication on the school run (i.e. telephone/email). We recognise that it will be a long time since you and your children have seen friends and despite the temptation, we request that you maintain social distancing on your journey to school and whilst on school grounds.

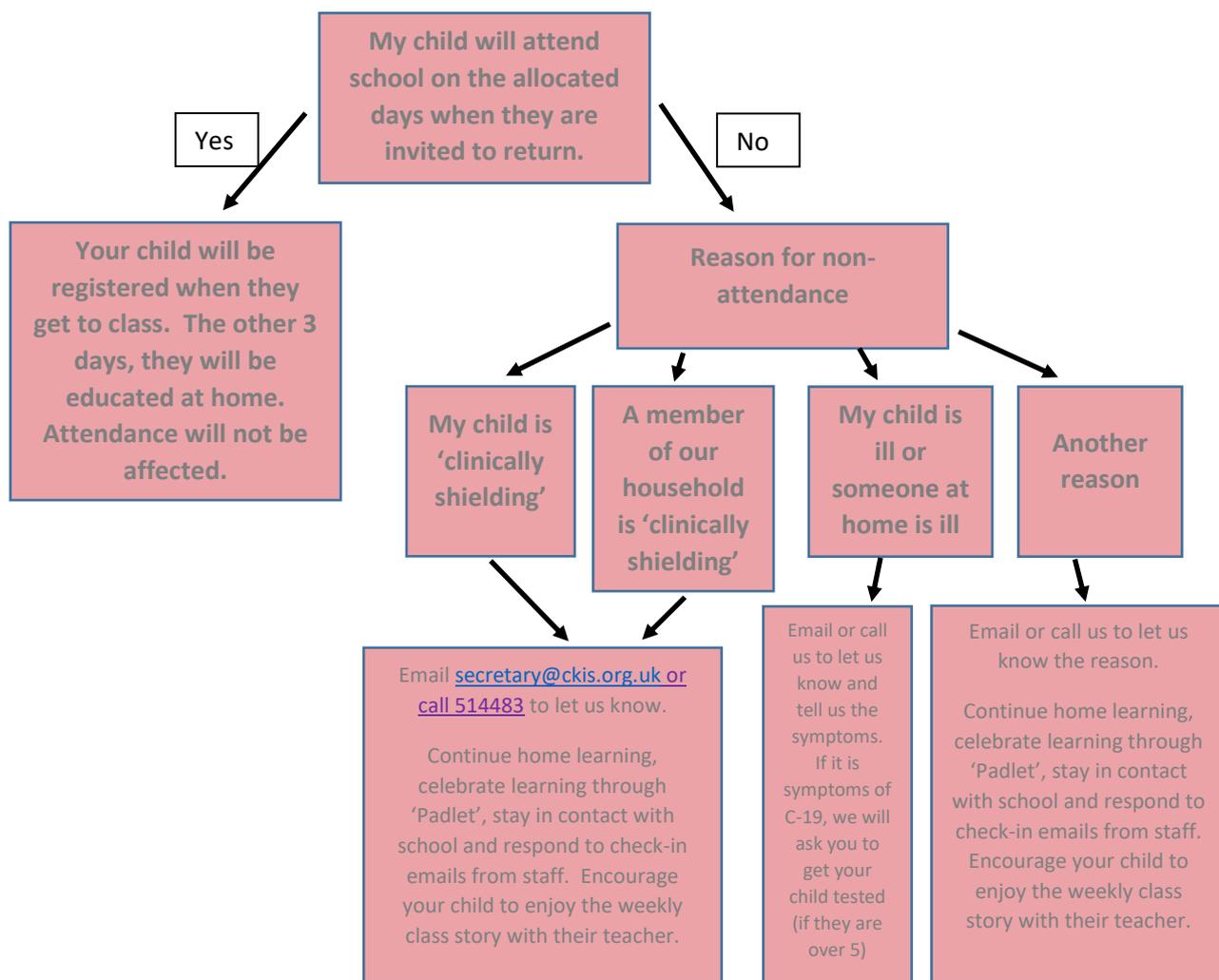
To prevent a traffic jam of parents, each year group will have their own drop off and pick up times. If you have more than one child at CKIS, please drop your children off at the time of the earliest drop off and collect at the latest time. We ask that all parents are prompt with their entry and exit to school to help us keep everyone as safe as possible. Further specific details for each year group will be sent nearer the time.

Year group	Time	Drop off and collection point	Notes
Critical worker and vulnerable children group/s	From 8:00 – 5.00	To be communicated separately	
Kindergarten	9.00 am drop off 3.00 pm collection	KDG door	KDG staff to collect and hand over children to parents at external door
Reception	8:45 am drop off 2.45pm collection	Rear playground	Class teachers to collect children and hand over to parents
Year 1	9.00 am drop off 3.00 pm collection	Rear playground	Class teachers to collect children and hand over to parents
Year 2	9.00 am drop off 3.00 pm collection	Front playground	Class teachers to collect children and hand over to parents from usual classroom door/gate

Does my child have to attend school/kindergarten?

It remains your decision regarding whether you wish your child to attend school/kindergarten. We ask that if you choose not to send your child to school/kindergarten for whatever reason, you continue to work with us and inform us about their home learning and wellbeing.

The government have announced that there will be no penalty fines or actions to be taken by schools if parents choose for their children not to return to CKIS before the end of this academic year. It is our understanding that your child's attendance will not be formally impacted upon if you choose not to send your child to school. The following flow chart may help you understand what you should do to help us, if you choose not to send your child to CKIS during this time:



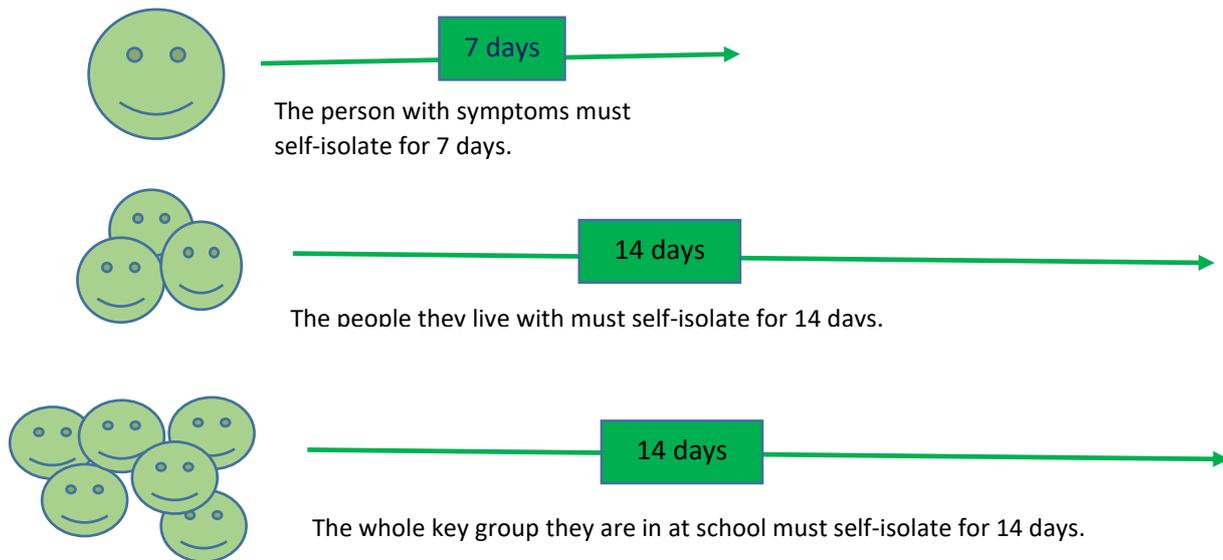
What happens if my child shows symptoms of illness prior to attending or whilst at CKIS?

Please ensure that your child does not attend school/Kindergarten if they show symptoms of Covid19. If your child shows symptoms of Covid19, even if you think they are actually struggling with another medical need such as hayfever or asthma, they should not attend school/kindergarten.

We have developed a ‘medical room’ in our hygiene suite (Y2 building). Children will be supported by a trusted adult if they become unwell during the school day and you will be called to collect them. We respectfully ask that you collect them as soon as you receive a call from us to keep all members of the CKIS community safe and well. Staff will use Personal Protective Equipment (PPE) when helping your child in this instance if they are unable to socially distance themselves whilst caring for your child.

If anyone at CKIS (child or adult) shows symptoms of Covid-19, they will be asked to undertake a test (we will refer staff, and parents can refer to <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-for-coronavirus/ask-for-a-test-to-check-if-you-have-coronavirus/> regarding testing for their child. If this test shows to be positive, all children and adults within that child’s group will be asked to self-isolate for 14 days.

If there is a confirmed case of Coronavirus at school:



Recent government advice has confirmed that testing will only be available for children over 5 years of age. We will therefore seek advice from Public Health England regarding the appropriate measure should a child under the age of 5 become unwell.

How can I help to prevent germs transferring from home to CKIS and back again?

Your child should only bring what they need for the day – a named water bottle, a named healthy fruit/vegetable snack in a sealed container, named sunhat and a named coat as they will be spending as much time as possible outside. They should not bring toys or home learning in from home. We will provide everything else they need in school – this includes stationery. We will read school books with children on the days that they are in school and request that daily reading continues at home with home books and supplemented with the use of 'Bug Club' (the log-in shared with you during lock-down). PE kit will not be needed for the remainder of the term – we will exercise in our usual clothes. This will then minimise the amount of transfers of equipment and things from home to school and back again. Please can you make sure your child washes their hands with soap and water prior to leaving home in the morning and as soon as they return home in the afternoon. We would strongly suggest that once your child arrives back home, they change their clothes immediately and the clothes they've worn at school are washed. Their shoes are removed at the door. All of these measures will minimise the spread of any germs between home and school.

What should my child wear to school?

Our uniform is very important to us at CKIS – it shows that we belong together and that is something that we've been waiting for, for a very long time! We will therefore look forward to welcoming children back to school in their uniform, although we do recognise that with only a few weeks left until the Summer break, school shoes and Summer uniform may well have been grown out of. Therefore, we ask that everyone makes as big an effort to return in their uniform as they can without going out to buy things especially for the last few weeks of the school year. Please remember that you may wear winter uniform, summer uniform or a mixture of both. We ask that all children wear their trainers/pumps (if possible) from now until the end of term. This prevents people going to buy new school shoes and also means that we do not need to change shoes for outdoor sessions!

The Government guidance for school settings suggests that it puts children at higher risk of spreading germs and picking up germs if they wear face masks and PPE. This is because children would find it difficult to wear face coverings comfortably and this results in them touching their face more often and thus spreading germs more easily. The Government guidance therefore states that PPE is not necessary in a school setting.

What will happen for lunch?

Harrisons, our caterers, will provide all children who wish to take up the offer, a cold packed lunch which will be eaten in the class bases or outside (weather permitting). Kindergarten parents will be invoiced accordingly if they wish to take up this offer. For those children who are entitled to 'Free School Meals' and do not attend school, weekly food parcels will be available to collect from school. Harrisons' staff will continue to follow catering guidelines to ensure health and safety measures are adhered to during this time.

What will my child be doing on their days in school?

The survey that was sent to parents and staff showed that the vast majority of the school community think that there should be a mixture of activities during the school day, including both academic learning and things that help our children to re-socialise with others. The days will therefore be split up into:



What about Kids Club (Breakfast Club and After School Club) and Year 2 clubs?

We are hoping to be able to run Breakfast and After School provision on the days that children are allocated to attend, should families require this. We will ask parents to book and pay for these sessions through separate communication. We will also communicate further details, including arrival and departure arrangements once places have been allocated. There will be no Y2 after school clubs for the rest of this academic year.

I am a critical worker, how does this plan alter for my child?

We have asked you to complete the online parental request form to identify individual needs, this includes indicating whether you are a critical worker and whether you will therefore require more than your child's allocated days.

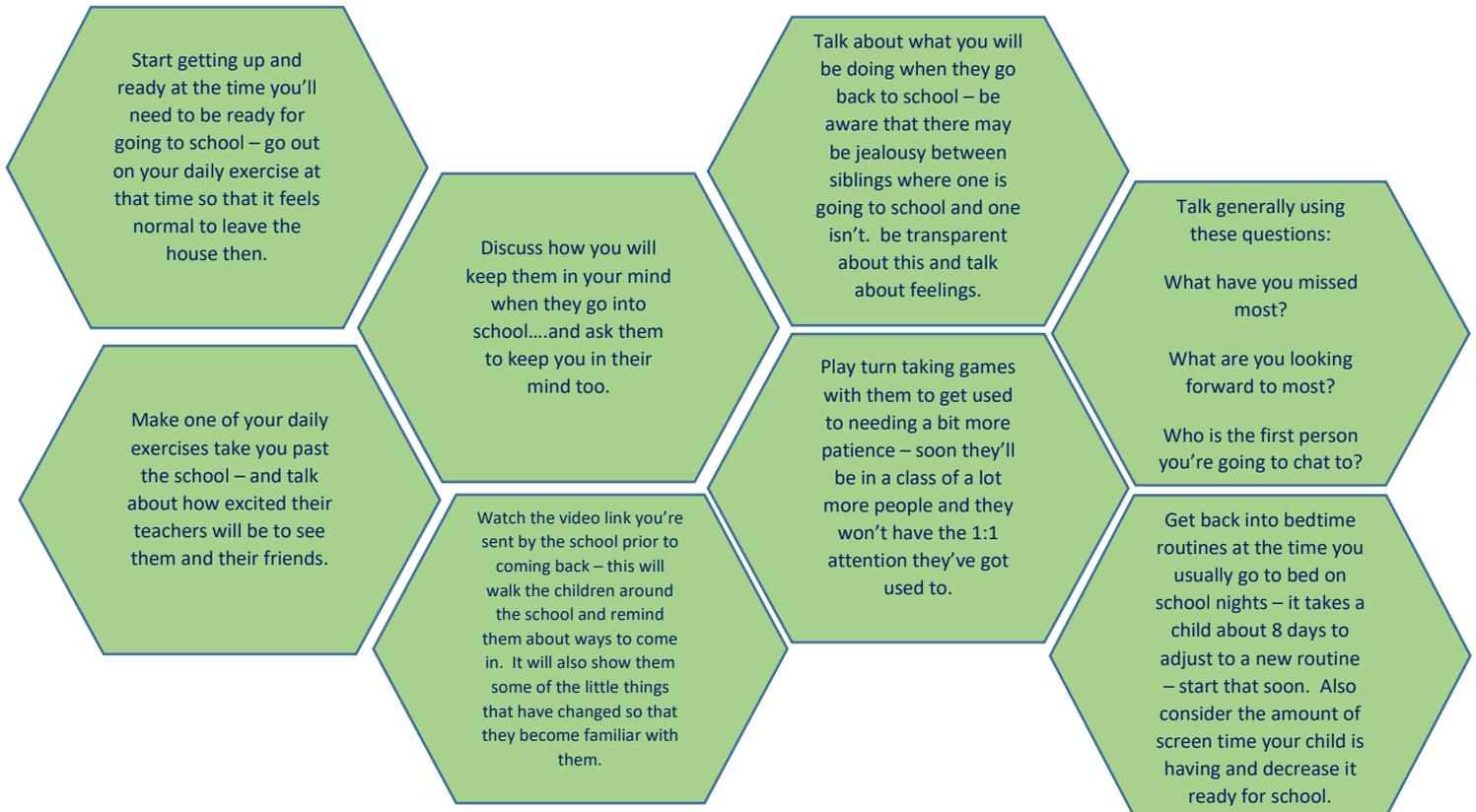
Will home learning continue?

We have loved sharing children's home learning with you all through Padlet and/or email and phone conversations with parents. Home learning resources and activities will continue to be available on our home learning page of the website and we will be ensuring close links between

the planned learning experiences children will have at school and those at home. This will also provide children and families with a bank of linked resources to access on the days that children will be at home each week.

How can I prepare my child for the return to school/kindergarten?

Please don't underestimate the changes that need to happen to prepare your child for getting back into the school/kindergarten routine – things have been very different for us all for a long time...and they're still not back to 'normal' now! To help your child make this transition, here are some things you may like to consider:



So, if it all goes to plan, what dates am I working to and what are my next steps?

Please complete the online form requested in the attached letter. We will then confirm grouping (days allocated) before your child's year group is due to return to school/kindergarten. At this point we will also provide you with a link to a video for your child to watch explaining how school/kindergarten looks and where everything will be. In addition to this, we will provide clear additional details for each year group regarding the specific measures to be taken for that year group and what children need to bring to school with them etc. Once you have this information, pop the days your child/ren is in school into your diary and we look forward to seeing you then:

NB: If government advice allows and we do not experience a significant rise in the number of children of critical workers needing to attend

Week beginning	Monday	Tuesday	Wednesday	Thursday	Friday
1st June	Critical worker and vulnerable children				
8th June	Critical worker and vulnerable children				
	KDG Group A	KDG Group B	KDG Group B	KDG Group C	KDG Group C
	YR A groups	YR A groups	School Deep clean	YR B groups	YR B groups
15th June	Critical worker and vulnerable children				
	KDG Group A	KDG Group B	KDG Group B	KDG Group C	KDG Group C
	YR A groups Y1 A groups	YR A groups Y1 A groups	School Deep clean	YR B groups Y1 B groups	YR B groups Y1 B groups
22nd June – 17th July	Critical worker and vulnerable children				
	KDG Group A	KDG Group B	KDG Group B	KDG Group C	KDG Group C
	YR A groups Y1 A groups Y2 A groups	YR A groups Y1 A groups Y2 A groups	School Deep clean	YR B groups Y1 B groups Y2 B groups	YR B groups Y1 B groups Y2 B groups

As per the email received from our Governing Body, please direct any overarching questions to governors at Governors@ckis.org.uk. If you have questions specific to each year group, please can I ask that you await the further guidance which we will provide you with before your child returns to school/kindergarten.