



**MINUTES OF THE ANNUAL GENERAL MEETING
OF THE GOVERNING BODY
OF CHARLTON KINGS INFANTS' SCHOOL
HELD AT 6.30 PM ON TUESDAY 24th MARCH 2015**

Present:

Mrs J Bagley
Miss T Bevan
Mrs L Dalton
Mrs V Dirken
Dr H Eatwell
Mrs L Fulvio-Mason
Mr A Jones
Mr N Owens
Mrs J Pandazis (Headteacher)
Mrs C Paris-Johnstone (Vice Chair)
Mrs L Parry
Mr W Partridge (Chairman)
Mrs V Storey
Mr S Thomas
Mr G Whitten-Brown (Vice Chair)

In attendance: Mrs K Marquess (Clerk)

24/03/01 Chairman's Welcome

Action

The Chair welcomed all the governors to the third Annual General Meeting relating to the period to 31st August 2014.

24/03/02 Apologies

Apologies were received and accepted from R Koller (maternity leave), J Attack and M Fletcher.

24/03/03 Minutes of the AGM held on 17th March, 2014

All members had received a copy of the minutes and there being no further questions the Chair signed the minutes as a true reflection of the meeting.

24/03/04 Matters Arising, not covered elsewhere

INVESTMENT POLICY – VD CONFIRMED THAT SHE WOULD DRAFT AN APPROPRIATE POLICY BEFORE THE END OF THIS ACADEMIC YEAR.

VD

24/03/05 Acceptance of Accounts for the period ending 31st August 2013

The Chair of the F&O committee confirmed that the accounts, which had been circulated to all, were approved at the F&O committee held on 4th December 2014.

The Chair requested that the governors adopt the accounts for the period ending 31st August 2014. It was unanimously agreed by the governors that the accounts be adopted.

24/03/06 Appointment of Auditors

Management Letter – Review of outstanding actions:

Purchase orders - It was suggested and agreed that BF are engaged to undertake periodic tests etc

ST reported that following a robust and thorough tendering process Bishop Fleming have been appointed as auditors and notice has duly been given to DMB.

24/03/07 Appointment of Solicitors

The Chair proposed that the school continues to employ Rickerbys as solicitors. The governors unanimously agreed with the proposal.

24/03/08 Any other business

None.

The meeting ended at 6.50 pm.

..... (Chairman's signature)